

United States District Court  
Northern District of Texas

ATTACHMENT I

Nancy Doherty  
Clerk of Court

1100 Commerce Street, Room 1420  
Dallas, Texas 75242

**Instructions for Completing Application for Admission  
to the Northern District of Texas**

***Oath to be Taken in This District***

As requested, we are forwarding an Application for Admission to the Bar of the United States District Court for the Northern District of Texas to you. In completing the application form, follow the guidelines set out below. Please feel free to contact the Clerk's Office at 214/753-2201 if we may be of further assistance.

1. Complete the application form and have it notarized, or request certification at the U.S. District Clerk's Office for a fee of \$5.00. **Be sure to list your name as it will appear on all documents you file with the Court in item number two (2). Do not retype form.**
2. Make an appointment to be sworn in through one of the judge's offices listed below. Do not send this application to the Clerk's Office. You must appear in person.

<u>Division</u>	<u>Judge</u>	<u>Telephone Number</u>
Dallas	Jerry Buchmeyer	214/753-2295
	A. Joe Fish	214/753-2310
	Robert B. Maloney	214/753-2320
	Sidney A. Fitzwater	214/753-2333
	Jorge A. Solis	214/753-2342
	Joe Kendall	214/753-2355
	Sam A. Lindsay	214/753-2365
	Barefoot Sanders	214/753-2375
Fort Worth	John H. McBryde	817/978-7574
	Terry R. Means	817/978-4207
	Eldon B. Mahon	817/978-2011
Lubbock	Sam R. Cummings	806/472-7359
Amarillo	Mary Lou Robinson	806/324-2354
Abilene	(Contact the Clerk's Office)	915/677-6311
San Angelo	(Contact the Clerk's Office)	915/655-4506
Wichita Falls	(Contact the Clerk's Office)	940/767-1902

3. Make arrangements to bring someone with you to the appointment who is currently admitted to practice in the Northern District of Texas and who will speak on your behalf.
4. After you have been sworn in, bring your application and a \$75.00 fee to the U.S. District Clerk's Office. Make checks payable to "Clerk, U.S. District Court." Except for the Abilene, San Angelo and Wichita Falls Divisions, do not mail your application to the Clerk's Office. Upon presentation of your application and fee, you will receive your Certificate of Admission.

JUDGE: \_\_\_\_\_ DIV: \_\_\_\_\_

UNITED STATES DISTRICT COURT  
NORTHERN DISTRICT OF TEXAS

**APPLICATION FOR ADMISSION TO THE BAR OF THE  
UNITED STATES DISTRICT COURT FOR THE NORTHERN DISTRICT OF TEXAS**

***(OATH TO BE TAKEN IN THIS DISTRICT)***

**Instructions:** Type or print your answers. Answer all questions fully. If the question does not apply to you, answer "DNA." An incomplete response will delay processing of your application. Where the space provided is insufficient, answer on additional sheets, with reference to the question. After the oath has been given, bring the application and fee to the Clerk's Office for processing. Do not send this application to the Clerk's Office. You must appear in person. **Do not retype form.**

- Mr.  
Ms.  
Mrs.
1. Full Name: \_\_\_\_\_  
(last) (first) middle (generation)
2. **NAME YOU WILL SIGN ALL PLEADINGS WITH:** \_\_\_\_\_  
(last) (first) (middle) (generation)
3. State Bar I.D. Number: \_\_\_\_\_  
(Specify state if other than Texas)
4. Date of Birth\*: \_\_\_\_\_ Social Security Number\*: \_\_\_\_\_
5. Firm/Business Name: \_\_\_\_\_
6. Firm/Business Address: \_\_\_\_\_  
\_\_\_\_\_
7. Firm/Business Telephone: ( ) \_\_\_\_\_ FAX: ( ) \_\_\_\_\_
8. Residence Address\*: \_\_\_\_\_  
\_\_\_\_\_
9. Residence Telephone\*: ( ) \_\_\_\_\_
10. List all states (including District of Columbia) in which you have been admitted to practice law by the highest court of that state. Indicate the year admitted, whether you are currently a member in good standing certified to practice law in that state, and any certified areas of specialization.

<u>State</u>	<u>Year Admitted</u>	<u>Current Standing</u>	<u>Specialization</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

\* Optional. Social security numbers are used to assist the Court in maintaining the integrity of its records.

11. List all federal courts in which you have been admitted to the practice of law. Indicate the year admitted and whether you are currently a member in good standing of the bar and certified to practice law before that court.

<u>Court</u>	<u>Year Admitted</u>	<u>Current Standing</u>	<u>Specialization</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

12. Provide the name and address of the law school from which you graduated, the date of graduation, and the degree(s) received. If you did not graduate from a law school, please describe your law study in detail.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

13. Indicate any grievances or involuntary removals filed against you while a member of the bar of any state or federal court. Describe the circumstances in detail.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

14. Describe in detail any charges, arrests, or convictions for criminal offense(s) filed against you. Omit minor traffic offenses.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

15. If you have been licensed to practice law for at least four (4) years, please answer the following question. Would you be interested in being appointed to a federal criminal case? \_\_\_\_Yes \_\_\_\_No

16. Would you be interested in providing pro bono legal services in a civil rights case? \_\_\_\_Yes \_\_\_\_No

I hereby certify that all of the above information is true and correct. I recognize that by admission to this Court I am subjecting myself to the discipline of this Court.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Applicant's Signature

**Sworn and subscribed to before me:**

\_\_\_\_\_  
Date Notarized

Seal:

\_\_\_\_\_  
Notary Official/Deputy Clerk

**Admitted on motion of:**

\_\_\_\_\_  
Sponsor' Name (*please print*)

**Admitted:** \_\_\_\_\_

Date

\_\_\_\_\_  
United States District Judge